



Brighton & Hove
City Council

Cabinet Meeting

Title:	Cabinet
Date:	7 April 2011
Time:	4.00pm
Venue	Council Chamber, Hove Town Hall
Members:	Councillors: Mears (Chairman) Alford, Brown, Caulfield, Fallon-Khan, K Norman, Simson, Smith, G Theobald and Young
Contact:	Tanya Davies Acting Democratic Services Manager 01273 291227 tanya.davies@brighton-hove.gov.uk

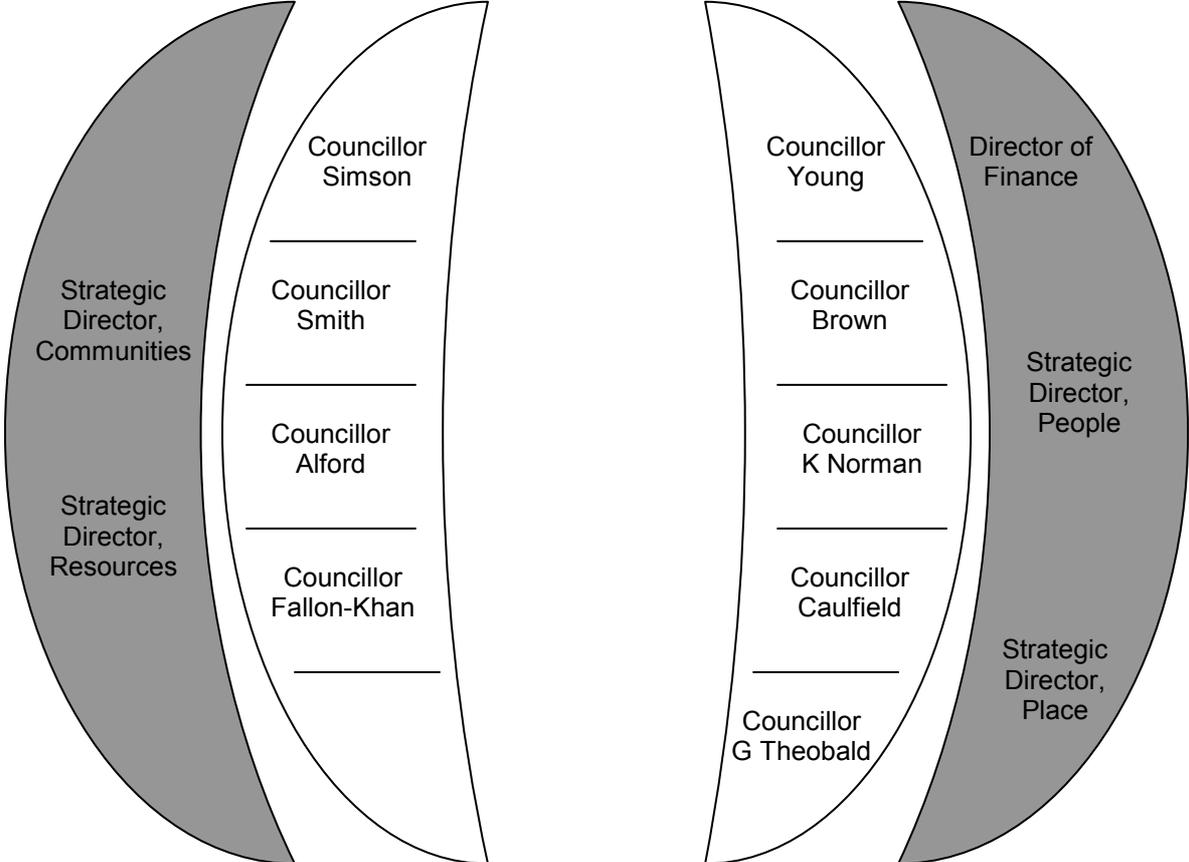
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Democratic Services: Meeting Layout

Monitoring Officer Councillor Mears Chief Executive Democratic Services Officer

OFFICERS

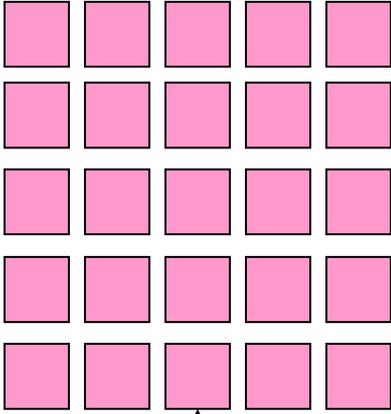
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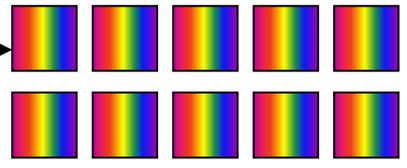
OFFICERS

Speaker Leader of the Labour Group Convenor of the Green Group

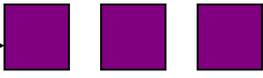


Public Seating

Members in Attendance



Press



CABINET

213. PETITIONS DEBATED AT COUNCIL

17 - 22

(a) Keep Brighton Unique.

(i) Draft extract from the proceedings of Council on 24 March 2011 (copy to follow).

(ii) Report of the Monitoring Officer (copy attached).

214. PUBLIC QUESTIONS

(The closing date for receipt of public questions is 12 noon on 31 March 2011)

No public questions received by date of publication.

215. DEPUTATIONS

(The closing date for receipt of deputations is 12 noon on 31 March 2011)

No deputations received by date of publication.

216. LETTERS FROM COUNCILLORS

23 - 24

(The closing date for receipt of letters from Councillors is 10.00am on 28 March 2011)

(a) Parking in Springfield Road, Southdown Avenue, Rugby Road and Florence Road. Letter from Councillors Allen, Kennedy and McCaffery (copy attached).

217. WRITTEN QUESTIONS FROM COUNCILLORS

25 - 26

(The closing date for receipt of written questions from Councillors is 10.00am on 28 March 2011)

(copy attached).

218. NOTICES OF MOTION

(a) Enhancing Brighton & Hove Trees and Woodland

27 - 28

Proposed by Councillor Janio (copy attached).

(b) A Financial Inclusion Programme for the City

29 - 30

Proposed by Councillor Mitchell (copy attached).

CABINET

STRATEGIC & POLICY MATTERS

219. Intelligent Commissioning Pilot - Domestic Violence **31 - 52**

Report of the Chief Executive (copy attached).

Contact Officer: Linda Beanlands *Tel:* 29-1115

Ward Affected: All Wards

220. 2011/12 Local Transport Plan Capital Programme

Report of the Strategic Director, Place (copy to follow).

Contact Officer: Andrew Renaut *Tel:* 29-2477

Ward Affected: All Wards

221. Development Of Transport Model **53 - 56**

Report of the Strategic Director, Place (copy attached).

Contact Officer: Tom Campbell *Tel:* 29-3328

Ward Affected: All Wards

PROPERTY & REGENERATION MATTERS

222. Asset Management Fund 2011/12 **57 - 64**

Report of the Strategic Director, Resources (copy attached).

Contact Officer: Angela Dymott *Tel:* 29-1450

Nigel McCutcheon *Tel:* 29-1453

Ward Affected: All Wards

223. New Historic Records Office and Resource Centre (The Keep)

Report of the Strategic Director, Communities (copy to follow).

Contact Officer: Mark Jago *Tel:* 29-1106

Janita Bagshawe *Tel:* 29-2840

Ward Affected: All Wards

PROPERTY & REGENERATION MATTERS

224. New Historic Records Office and Resource Centre (The Keep)

Report of the Strategic Director, Communities (copy to follow to Members only).

[Exempt Categories 3 and 5]

Contact Officer: Mark Jago Tel: 29-1106

Janita Bagshawe Tel: 29-2840

Ward Affected: All Wards

225. PART TWO ITEMS

To consider whether or not any of the above items and the decisions thereon should remain exempt from disclosure to the press and public.

CABINET

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The closing date for receipt of public questions and deputations for the next meeting is 12 noon on the fifth working day before the meeting.

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Meeting papers can be provided, on request, in large print, in Braille, on audio tape or on disc, or translated into any other language as requested.

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For further details and general enquiries about this meeting contact Tanya Davies, (01273 291227, email tanya.davies@brighton-hove.gov.uk) or email democratic.services@brighton-hove.gov.uk.

Date of Publication - Wednesday, 30 March 2011

BRIGHTON & HOVE CITY COUNCIL**CABINET****4.00PM 17 MARCH 2011****COUNCIL CHAMBER, HOVE TOWN HALL****MINUTES**

Present: Councillors Mears (Chairman), Alford, Brown, Fallon-Khan, K Norman, Simson, Smith, G Theobald and Young

Also in attendance: Councillors Mitchell (Opposition Spokesperson) and Randall (Opposition Spokesperson)

Other Members present: Councillors Hamilton, Harmer-Strange and A Norman

PART ONE**179. PROCEDURAL BUSINESS****179a Declarations of Interest**

179a.1 There were none.

179b Exclusion of Press and Public

179b.1 In accordance with section 100A of the Local Government Act 1972 ('the Act'), it was considered whether the press and public should be excluded from the meeting during an item of business on the grounds that it was likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the press or public were present during that item, there would be disclosure to them of confidential information (as defined in section 100A(3) of the Act) or exempt information (as defined in section 100I(1) of the Act).

179b.2 **RESOLVED** – That the press and public be excluded from the meeting during consideration of Item 202 onwards.

180. MINUTES OF THE PREVIOUS MEETING

180.1 **RESOLVED** - That the minutes of the meeting held on 17 February 2011 be approved as a correct record.

181. MINUTES OF THE SPECIAL MEETING

- 181.1 **RESOLVED** - That the minutes of the Special meeting held on 28 February 2011 be approved as a correct record.

182. CHAIRMAN'S COMMUNICATIONS

- 182.1 The Chairman noted that the meeting would be webcast.
- 182.2 The Chairman reported that the council had held an event to consider the future of the high street and the city's retail offer. It was agreed that a Commission would be developed to consider the issues raised by traders and ensure that the city remained a viable and attractive place for all.
- 182.3 The Chairman advised that the council would be issuing clear and supportive guidance to residents planning street parties to celebrate April's royal wedding with the aim of minimising red tape. She advised residents to inform the council about their plans as soon as possible so that appropriate advice and support could be offered.
- 182.4 The Chairman reported that she had attended an event promoting the city's part in the 2012 Olympic Games and noted that a number of events were planned to celebrate and build the legacy that the Olympics would afford.
- 182.5 The Chairman advised that she had recently visited the rare books collection at Jubilee library, which had over forty five thousand volumes, including a first edition of Dr. Johnson's dictionary and works printed by Caxton. She commended libraries staff for creating an online catalogue the books in the collection.
- 182.6 The Chairman noted that it was the final Cabinet meeting before Purdah prior to the local elections and the penultimate Cabinet meeting of the Conservative Administration's first four-year cycle. She thanked officers, councillors and the public involved in making the process as transparent and democratic as possible and noted that the council would be able to debate the opportunities offered by the Government as part of its localist approach to determine how the council would make decisions in the future.
- 182.7 The Chairman advised that the council's thoughts were with those affected by the earthquake in Japan and its terrible consequences. Books of condolence would be opened at Hove and Brighton Town Halls and at Jubilee Library for people to sign over the next fortnight, and the council's website was displaying a link to an international charity appeal. The Chairman noted that the city hosted many overseas students including many from Japan who may have been affected and advised that the Brighton & Hove Japanese Club were hosting an event at St. Paul's Church of England Primary School on 19 March from midday until 4.00pm which was open to all.

183. ITEMS RESERVED FOR DISCUSSION

- 183.1 The Chairman advised that Items 195 and 203, reports of the Strategic Director Communities concerning the new Historic Records Office and Resource Centre (The Keep), had been deferred to a future meeting of the Cabinet.

183.2 **RESOLVED** – That all the items be reserved for discussion.

184. PETITIONS

184.1 There were none.

185. PUBLIC QUESTIONS

185.1 There were none.

186. DEPUTATIONS

186.1 There were none.

187. LETTERS FROM COUNCILLORS

187.1 The Chairman reported that letters had been received from Councillors Harmer-Strange and Hamilton in relation to Items 197 and 205, reports of the Strategic Director, Resources concerning Portslade Town Hall site. She advised that the Cabinet would consider the letters during consideration of the substantive items later on the agenda.

187.2 **RESOLVED** – That the letters be noted.

188. WRITTEN QUESTIONS FROM COUNCILLORS

188.1 There were none.

189. NOTICES OF MOTION

189.1 There were none.

190. ANNUAL INVESTMENT STRATEGY 2011/12

190.1 The Cabinet considered a report of the Director of Finance seeking endorsement of the Annual Investment Strategy 2011/12 and recommending its approval to Full Council.

190.2 Councillor Mitchell requested further information about the new Public Sector Deposit Fund and what the council would have to demonstrate in order to take advantage of the opportunities on offer. She also queried the implications of separating the council's housing debt from its non-housing debt.

190.3 Councillor Randall asked for more clarity about how the new system would work.

190.4 Councillor Young advised that the new fund was due to be launched in May and would be open to public bodies such as the council; capital security and liquidity would be its guiding principles and investment returns were expected to be competitive compared with other similar funds.

She explained that the council welcomed the opportunity for self financing within the Housing Revenue Account and that the preferred option was to split the debt between housing and general fund, enabling the council to manage each debt pools to the benefit of tenants and council tax payers; investments were primarily general fund reserves so there would be little impact and the housing account would continue to receive interest on it's balances.

190.5 The Head of Strategic Finance & Procurement advised that opportunities available through the Public Sector Deposit Fund would be considered alongside existing financial institutions, with the rates of return balanced against risk.

190.6 **RESOLVED** – That, having considered the information and the reasons set out in the report, the Cabinet accepted the following recommendation:

- (1) That the Annual Investment Strategy 2011/12, as set out in Appendix 1 to the report, be agreed; and recommended to Council for approval at its meeting on 24 March 2011.

191. TREASURY MANAGEMENT POLICY STATEMENT 2011/12

191.1 The Cabinet considered a report of the Director of Finance concerning the treasury management policy statement (TMPS) and treasury management practices for the financial year commencing 1 April 2011.

191.2 **RESOLVED** – That, having considered the information and the reasons set out in the report, the Cabinet accepted the following recommendations:

- (1) That the Treasury Management Policy Statement 2011/12 and subsequent years, as set out in Appendix 1 to the report, be approved.
- (2) That the Treasury Management Practices 2011/12 and subsequent years, as set out in Appendix 2 to the report, be approved.
- (3) That the Schedules to the Treasury Management Practices 2011/12, as set out in Appendix 3 to the report, be approved.

192. PLANNED MAINTENANCE BUDGET ALLOCATION 2011-12 AND PROGRAMME OF WORKS FOR THE COUNCIL'S OPERATIONAL BUILDINGS

192.1 The Cabinet considered a report of the Strategic Director, Resources concerning the proposed 2011-12 allocation of improvement and repair works to civic offices, historic, operational and commercial buildings within the Corporate Planned Maintenance Budget and the Social Care Planned Works Budget.

192.2 **RESOLVED** – That, having considered the information and the reasons set out in the report, the Cabinet accepted the following recommendation:

- (1) That approval be given for the financial allocation to an annual programme of works to the operational buildings at an estimated cost of £4,216,000 as detailed in Appendices A and B, in accordance with Financial Regulation A.5.6.7, and

delegated authority be granted, where necessary, to the Strategic Director, Resources to enter into contracts within that budget which are procured in accordance with Contract Standing Orders.

193. EXECUTIVE RESPONSE TO THE REPORT OF THE SCRUTINY PANEL ON SERVICES FOR ADULTS WITH AUTISTIC SPECTRUM CONDITIONS

- 193.1 The Cabinet considered a report of the Director of Adult Social Services/Lead Commissioner, People detailing the Executive Response to the report of the Scrutiny Panel on Services for Adults with Autistic Spectrum Conditions (ASC).
- 193.2 The Chairman invited Councillor Harmer-Strange, Chairman of the Scrutiny Panel, to introduce the Panel's report.
- 193.3 Councillor Harmer-Strange thanked Adult Social Care & Housing Overview & Scrutiny Committee (ASCHOSC) for allowing him to chair the Panel. The Panel began by seeking a clearer understanding of ASC and the challenges faced by adults with autism before considering the services needed. The Panel received much interest both locally and nationally and its meetings were well attended. Councillor Harmer-Strange thanked all those who gave evidence or contributed to the work of the panel, including Professor Critchley and his team, Professor Turk, voluntary sector organisations and service providers, and adults with ASC who attended and spoke to the Panel. He explained that the Panel's report highlighted where the need was and emphasised the importance of partnership working to take the recommendations forward and prevent individuals falling through the net in the future.
- 193.4 Councillor Harmer-Strange reported that, when the ASCHOSC considered the Panel's report, they requested that the issue of bullying be addressed within the report and that the report would be amended to include this, however it did not affect the recommendations in the report or those before the Cabinet.
- 193.5 Councillor Mitchell commended the Panel's report and the practical nature of the recommendations, and in particular those aimed at improving diagnosis and raising awareness.
- 193.6 Councillor Randall noted the need for greater understanding of ASC and improved transitional support as individuals became adults; he highlighted the recommendations that focussed on lifelong learning and employment and advised that organisations across the city would need to work together to make progress on the recommendations.
- 193.7 The Chairman praised the Panel and witnesses for contributing to a worthwhile scrutiny process and producing a report that highlighted important issues that had not been raised previously. She thanked Councillor Harmer-Strange for adding his personal touch to the work of the Panel.
- 193.8 Councillor Norman thanked the Panel for their work and advised that the council would work with its partners to provide the right support and services for adults with ASC.

193.9 **RESOLVED** – That, having considered the information and the reasons set out in the report, the Cabinet accepted the following recommendations:

- (1) That the scrutiny panel report on adults with autism and its recommendations (Appendix 1) be noted.
- (2) That the responses to these recommendations set out in Appendix 2 to the report be agreed.

194. LOCAL TRANSPORT PLAN

- 194.1 The Cabinet considered a report of the Strategic Director, Place concerning the council's Local Transport Plan, which provides a policy framework for a capital investment programme in schemes and measures to maintain, manage and improve the city's transport network.
- 194.2 The Strategic Director, Place explained that a revised version of Appendix 3, the Local Transport Plan Strategy and Delivery Plan, had been issued to ensure that the Cabinet only considered the strategic vision and not any specific schemes at this stage.
- 194.3 Councillor Theobald advised that details of the first year of the investment programme would be considered by the Cabinet on 7 April 2011, and not solely by himself as stated in paragraph 5.1 of the report.
- 194.4 Councillor Mitchell stated that the Local Transport Plan under consideration was not complete and contained little detail about key proposals for moving the city forward in terms of its transport infrastructure. She noted that the Plan would not be considered by the Full Council on 24 March as expected and may not achieve final approval until July. She reported that the Transport Partnership were unhappy that they had not yet been given the opportunity to comment on the Plan and stated that it contained only enough to secure funding from the Government.
- 194.5 The Chairman stated that the current Administration had been fettered by the previous Administration's decisions on transport matters and had spent four years implementing solutions to a number of problems, including parking and congestion. She explained that further detail would be considered after the Local Elections in May so as not to fetter the new Administration.
- 194.6 Councillor Theobald stated that the Plan was comprehensive and detailed a clear strategy. The first year of investment would be considered by the new Council alongside the Plan after the elections, and years two and three would follow later in 2011; the Plan was intentionally flexible to enable implementation as per the will on the new Council. Councillor Theobald reported that the Cabinet would receive a presentation at its next meeting on the new transport model purchased by the council, which would make it possible to see the effect of transport schemes on other parts of the city prior to implementation.

Councillor Theobald noted that the council had the award for Car Park of the Year for the Lanes Car Park and stated that the Administration had achieved a lot in the last four years. He added that on voting to retain the Grand Avenue/The Drive cycle lane at

Budget Council, it was a shame that opposition Members had not chosen to put the £1.1m saved back into the transport budget.

- 194.7 Councillor Mitchell stated that the amendment to the budget had not resulted in any money being taken out of the transport budget.
- 194.8 Councillor Randall advised that he supported the decision to wait until after the elections to seek approval of the Local Transport Plan. He stated that the strategy included few proposals to tackle poor air quality and congestion, and raised questions about the integration of different transport systems.
- 194.9 In response to questions from Councillor Randall, Councillor Theobald advised that work on transport integration and 'park and ride' proposals were ongoing.
- 194.10 The Chairman reported that the new transport model was impressive and long overdue for the city. She explained that developers would pay to use the transport model, allowing the council to recoup money spent on it and also get the information needed to see the effect of developments on the city as a whole.
- 194.11 **RESOLVED** – That, having considered the information and the reasons set out in the report, the Cabinet accepted the following recommendations:
- (1) That the results of the public consultation be noted.
 - (2) That the draft of the Local Transport Plan, attached in Appendix 3, be endorsed for approval at Full Council.

195. NEW HISTORIC RECORDS OFFICE AND RESOURCE CENTRE (THE KEEP)

- 195.1 This item was deferred to a future meeting of the Cabinet.

195A HOME ENERGY EFFICIENCY INVESTMENT OPTIONS

- 195a.1 The Cabinet considered a report of the Strategic Director, Place concerning Home Energy Efficiency Investment Options, including potential opportunities offered by the Government backed Feed in Tariff (FIT) scheme to procure the supply and installation of solar PV panels.
- 195a.2 Councillor Mitchell welcomed the proposals and the use of the BEST consortium; she hoped that the scheme would go ahead as anticipated and that more information from the Government was forthcoming. She noted that it would be important to manage expectations and ensure that tenants were not misled into believing that they would all benefit from free electricity.
- 195a.3 Councillor Randall noted that timing would be critical to the success of the council's plans and highlighted energy efficiency concerns in relation to private rented sector housing.
- 195a.4 Councillor Fallon-Khan thanked Martin Reid, Head of Housing Strategy & Development, and all officers involved in the proposals. He advised that scheme fitted

in with the council's 10:10 carbon reduction priorities and the approach was indicative of the importance of working in partnership with organisations across the city and beyond to pool resources and achieve outcomes. He noted that both the Housing Management Consultative Committee and Sustainability Cabinet Committee were supportive of the proposals.

195a.5 The Chairman reported that Greg Barker MP, Minister for Energy & Climate Change, had shown significant interest in energy efficiency developments within the city and would be visiting in the near future.

195a.6 Councillor Mitchell suggested that, if the council was minded to write to the Government to request clarity on the future of the FIT scheme, it could be done on a cross-party basis.

195a.7 **RESOLVED** – That, having considered the information and the reasons set out in the report, the Cabinet accepted the following recommendations:

- (1) That the Home Energy Efficiency Investment options and opportunities available to the Council, its tenants and residents through installation of solar photovoltaic panels on council and other homes to take advantage of the Feed in Tariff scheme be noted.
- (2) That the outcome of the initial options appraisal undertaken by Climate Energy, indicating that there is an outline business case to support delivery of a solar photovoltaic scheme across the council housing stock and to meet strategic housing and other council priorities, including private sector housing renewal, reducing fuel poverty and reducing carbon emissions be noted
- (3) That it be noted that existing sub-regional local authority partners in the BEST consortium are also undertaking similar initiatives to install solar panels to take advantage of the Feed in Tariff scheme and that we have identified significant potential advantages to working in partnership to move quickly to enable economies of scale to be explored through procurement arrangements.
- (4) That agreement be given that BHCC works with partners in the current BEST consortium to ascertain whether BHCC can take forward any procurement of the supply and installation of solar PV panels together with those partners in order to establish actual costs to inform economies of scale and further consideration of business case and appropriate funding model. In addition, consideration will be given to procuring the supply and installation of solar PV panels with our partner Mears Ltd.
- (5) That it be noted that any final decision on funding options, level and source of funding to progress this scheme together with any procurement supply and installation of solar PV panels as set out in this Report will be subject to Cabinet approval.

196. PORTSLADE TOWN HALL SITE, VICTORIA ROAD

- 196.1 The Cabinet considered a report of the Strategic Director, Resources concerning proposals for the redevelopment of the Portslade Town Hall site.
- 196.2 Councillor Alford clarified that the report was complemented by a further report in the confidential part of the agenda due to the commercial and financial nature of some of the information; it was necessary for such information to remain private to ensure the council could achieve best value should the proposals be approved.
- 196.3 The Chairman invited Councillors Harmer-Strange and Hamilton to speak to their respective letters.
- 196.4 Councillor Harmer-Strange stated that he broadly welcomed the proposals and the much needed investment they would bring. He highlighted the work that had already begun and that required to bring the Town Hall back into full use. He raised concerns about the future of the bowling club and welcomed plans to investigate whether the main green could be squared to allow use in both directions and the possible extension of the pavilion. He noted further concerns about parking, the public toilets, the density of any housing development on the site and the position of the public footpath, but supported the refurbishment of the Town Hall to enable increased use as a community facility.
- 196.5 Councillor Hamilton stated that he was strongly opposed to the disposal as it would decrease usability of the site, which was already a community hub and this would suffer if parking was significantly reduced. He reported that he had met with the Chair of the bowling club who had raised concerns on behalf of club members; it was unlikely that the main green could be squared in the space available and the training green was essential to the continued existence of the club as its use reduced the wear and tear on the main green. He stated that the whole site was Portslade's civic facility and that the needs of those who used to the site had not been adequately assessed.
- 196.6 The Chairman noted that similar circumstances surrounded the Whitehawk Co-location scheme and that disposal was sometimes necessary to guarantee the required level of investment.
- 196.7 Councillor Alford reported that rumours about the proposals had been circulating in the community, but confirmed that no important fixtures and fittings would be removed from the Town Hall. He advised that significant investment was needed to sustain the building, including a new kitchen, and that the future of the bowling club was a top priority along with exploring possibilities for increasing parking in the area. Disposal of the site would involve a thorough three-stage that could take a number of years, and there would be sufficient opportunity for community involvement in the plans as they progressed.
- 196.8 The Chairman advised that she had moved an informal meeting of the Cabinet to Portslade Town Hall to enable Members to appreciate the state of the building; attempts had been made to hold public council meetings in the building, but it did not have the necessary access to make it possible. Improvements would be made to the Town Hall building and bowling club site, and full consultation would take place before

the remainder of the site was developed. She added that any housing planned on the site following disposal would need to fit the surrounding community.

- 196.9 Councillor Theobald noted that the Town Hall had received no investment for a number of years and that the aim was to improve the building for residents.
- 196.10 Councillor Simson welcomed the opportunity for improvement of important community facilities and the provision of space for community organisations.
- 196.11 Councillor Smith stated that he hoped it would prove possible to enable bowling in both directions on the main green and added that an extended pavilion would provide improved facilities for club members.
- 196.12 Councillor Young announced that the Mayor would be holding a charity event at the Town Hall to further demonstrate its significance to the city.
- 196.13 Councillor Fallon-Khan stated that the Town Hall was a magnificent building that had not been properly maintained for many years and that its regeneration would benefit the whole community.
- 196.14 **RESOLVED** – That, having considered the information and the reasons set out in the report, the Cabinet accepted the following recommendations:
- (1) That approval and authorisation be given for:
 - (a) Appointment of an agent to undertake the open marketing of the site adjacent to Portslade Town Hall.
 - (b) Disposal of the site on a long leasehold basis of 125 years at a premium and no rental payment.
 - (c) The use of the net proceeds to provide for reinvestment in Portslade Town Hall for community use and other corporate accommodation projects.

197. RELOCATION OF PRINT & SIGN UNIT

- 197.1 The Cabinet considered a report of the Strategic Director, Resources concerning proposals to relocate the council's Print & Sign Unit from its current location at Hollingdean Depot due to health and safety concerns over the building that houses the unit.
- 197.2 **RESOLVED** – That, having considered the information and the reasons set out in the report, the Cabinet accepted the following recommendations:
- (1) That the need to urgently relocate the Print & Sign Unit (PSU) for health and safety reasons be noted.
 - (2) That the existing PSU be relocated to suitable alternative premises.

- (3) That the scheme to refurbish premises if necessary and relocate the PSU be included within the capital programme at an estimated cost of £180k to be financed through council borrowing.
- (4) That authority be delegated to the Strategic Director, Resources, the Head of Communications and the Head of Property and Design to implement the PSU relocation within the cost parameters agreed at (3) above and to the Head of Legal and Democratic Services to execute the necessary legal documentation.

198. 47 MIDDLE STREET, FALMER

- 198.1 The Cabinet considered a report of the Strategic Director, Resources seeking approval for the council to take a surrender of 47 Middle Street, Falmer from the Balmer Farm tenancy.
- 198.2 **RESOLVED** – That, having considered the information and the reasons set out in the report, the Cabinet accepted the following recommendations:
- (1) That authority be given for:
 - (a) The council to take a surrender of 47 Middle Street, Falmer from the Balmer Farm tenancy.
 - (b) The sale of 47 Middle Street to fund the costs incurred to complete the surrender of the farm tenancy for Ovingdean Grange Farm. Any surplus proceeds to finance essential capital repairs to properties within the agricultural portfolio.

199. SPORTS FACILITIES MANAGEMENT CONTRACT – CAPITAL INVESTMENT PROPOSALS

- 199.1 The Cabinet considered a report of the Strategic Director, Communities concerning the capital investment proposals submitted by Freedom Leisure in addition to their bid for the council's Sports Facilities Management Contract.
- 199.2 Councillor Mitchell welcomed the proposals and stated that she looked forward to the realisation of the imaginative schemes detailed in the report.
- 199.3 Councillor Norman advised that he and his fellow Withdean Ward councillors welcomed investment in Withdean Stadium, which would provide the opportunity for it to become a real community stadium.
- 199.4 Councillor Randall advised that greater flexibility was needed in sports provision throughout the city; he welcomed the emphasis creating a community stadium at the Withdean site and the involvement of a not-for-profit organisation in its development.
- 199.5 The Chairman noted the improvements already made at the King Alfred Leisure Centre and advised that the whole city would benefit from the investment in Withdean Stadium.

199.6 Councillor Smith wished to place on record the council's thanks to Brighton & Hove Albion Football Club and Sussex County Cricket Club for regenerating their own grounds, which also benefited the wider community.

199.7 **RESOLVED** – That, having considered the information and the reasons set out in the report, the Cabinet accepted the following recommendations:

- (1) That the development of the capital investment proposals for the Prince Regent Swimming Complex and the Withdean Stadium Complex be approved.
- (2) That a further report be considered by Cabinet detailing the proposals for approval prior to planning applications being submitted.

200. SPECIAL NEEDS HOME TO SCHOOL CONTRACTS 2011

200.1 The Cabinet considered a report of the Strategic Director, People concerning arrangements for the council's home to school transport contracts for students with special educational needs.

200.2 Councillor Mitchell welcomed the emphasis on using of local taxi firms and hoped that it would increase with the new contract. She noted that a recent equalities review in relation to taxis recommended that the issues raised be forwarded to those responsible for the home to school contracts.

200.3 The Chairman stated that the city benefited from an excellent taxi trade and that local suppliers were encouraged to tender for the contract as they had expert knowledge required. She also noted that local drivers were very conscious of the requirements of students with special educational needs and were able to offer a first-rate service.

200.4 **RESOLVED** – That, having considered the information and the reasons set out in the report, the Cabinet accepted the following recommendations:

- (1) That the arrangements for home to school transport contract tendering set out in the report be approved.
- (2) That the change to a framework contracting approach to home to school transport be approved.
- (3) That Departmental Transport Service work operating within the framework arrangements be approved.

201. SURVEILLANCE POLICY

201.1 The Cabinet considered a report of the Director of Finance concerning activities undertaken by the council utilising the powers under the Regulation of Investigatory Powers Act 2000 (RIPA).

201.2 Councillor Randall commented that the powers had been used sparingly and that this was to be commended.

- 201.3 The Chairman advised that the council was very aware of its responsibilities under RIPA and that powers were exercised carefully and only where appropriate.
- 201.4 **RESOLVED** – That, having considered the information and the reasons set out in the report, the Cabinet accepted the following recommendations:
- (1) That approval be given for the continued use of covert surveillance and the accessing of communications data as an enforcement tool to prevent and detect all crime and disorder investigated by its officers, providing the necessity and proportionality rules are stringently applied.
 - (2) That the surveillance activity undertaken by the authority since the last report to Cabinet in November 2010 be noted.
 - (3) That the outcome of the Government’s review of the local authority surveillance regime, and its implications for the council be noted.

PART TWO

202. PART TWO MINUTES OF THE PREVIOUS MEETING

- 202.1 **RESOLVED** - That the Part Two minutes of the meeting held on 17 February 2011 be approved as a correct record.

203. NEW HISTORIC RECORDS OFFICE AND RESOURCE CENTRE (THE KEEP)

- 203.1 This item was deferred to a future meeting of the Cabinet.

204. PORTSLADE TOWN HALL SITE, VICTORIA ROAD

- 204.1 The Cabinet considered a report of the Strategic Director, Resources concerning proposals for the redevelopment of the Portslade Town Hall site.
- 204.2 **RESOLVED** – That, having considered the information and the reasons set out in the report, the Cabinet accepted the recommendations as detailed in the Part 1 report.

205. RELOCATION OF PRINT & SIGN UNIT

- 205.1 The Cabinet considered a report of the Strategic Director, Resources concerning proposals to relocate the council’s Print & Sign Unit from its current location at Hollingdean Depot due to health and safety concerns over the building that houses the unit.
- 205.2 **RESOLVED** – That, having considered the information and the reasons set out in the report, the Cabinet accepted the recommendations as detailed in the Part 1 report.

206. 47 MIDDLE STREET, FALMER

206.1 The Cabinet considered a report of the Strategic Director, Resources seeking approval for the council to take a surrender of 47 Middle Street, Falmer from the Balmer Farm tenancy.

206.2 **RESOLVED** – That, having considered the information and the reasons set out in the report, the Cabinet accepted the recommendations as detailed in the Part 1 report.

207. PART TWO ITEMS

207.1 The Cabinet considered whether or not any of the above items should remain exempt from disclosure to the press and public.

207.2 **RESOLVED** – That items 202, 204, 205 and 206, contained in Part Two of the agenda, remain exempt from disclosure to the press and public.

The meeting concluded at 6.15pm

Signed

Chairman

Dated this

day of

Subject: Petitions
Date of Meeting: 17 March 2011
Report of: Strategic Director, Resources
Contact Officer: Name: Tanya Davies Tel: 29-1227
E-mail: tanya.davies@brighton-hove.gov.uk
Key Decision: No
Wards Affected: Various

FOR GENERAL RELEASE**1. SUMMARY AND POLICY CONTEXT:**

1.1 To receive any petitions presented at Council, any petitions submitted directly to Democratic Services or any e-Petitions submitted via the council's website.

2. RECOMMENDATIONS:

2.2 That Cabinet responds to each petition and in each case gives consideration to a range of options, including the following:

- taking the action requested in the petition
- considering the petition at a council meeting
- holding an inquiry into the matter
- undertaking research into the matter
- holding a public meeting
- holding a consultation
- holding a meeting with petitioners
- referring the petition for consideration by the council's Overview and Scrutiny Committee
- calling a referendum
- writing to the petition organiser setting out the council's views about the request in the petition
- noting the petition

3. PETITIONS**212. (i) Sure Start Children's Centres**

To receive the following e-Petition submitted via the council's website and accompanying paper petition, both presented at Council on 24 March 2011 by Councillor Hawkes and signed by 50 people:

We the undersigned petition the council to protect access to and services at all of the city's Sure Start Children's Centres.

212. (ii) Hove and Portslade must have a Police Station

To receive the following e-Petition submitted via the council's website and accompanying paper petition, both presented at Council on 24 March 2011 by Councillor Davis and signed by 818 people:

We the undersigned petition the council to work together with Sussex Police to continue to provide the residents of Hove and Portslade with a local Police Station, with full policing capabilities and an accessible, public front desk.

212. (iii) Keep Policing Local

To receive the following petition presented at Council on 24 March 2011 by Councillor Elgood and signed by 445 people:

I/We, as local residents, call on the Sussex Police Authority and its representative at Brighton & Hove City Council to keep the Holland Road Police Station open, and retain full access for the public there.

212. (iv) The proposed sale of Town Hall Council Land, Portslade

To receive a petition presented at Council on 24 March 2011 by Councillor Hamilton and signed by 29 people against the sale of land at Portslade Town Hall, including the car park and council offices.

**DRAFT EXTRACT FROM THE PROCEEDINGS OF THE COUNCIL
MEETING HELD ON THE 24 MARCH 2011****BRIGHTON & HOVE CITY COUNCIL****4.30pm 24th MARCH 2011
COUNCIL CHAMBER, HOVE TOWN HALL****DRAFT MINUTES**

Present: Councillors: Wells (Chairman), A. Norman (Deputy Chairman), Alford, Allen, Barnett, Bennett, Brown, Carden, Caulfield, Cobb, Davey, Davis, Deane, Drake, Duncan, Elgood, Fallon-Khan, Fryer, Hamilton, Harmer-Strange, Hawkes, Hyde, Janio, Kemble, Kennedy, Kitcat, Lepper, Marsh, McCaffery, Meadows, Mears, Mitchell, Morgan, K. Norman, Older, Oxley, Peltzer Dunn, Phillips, Pidgeon, Randall, Rufus, Simpson, Simson, Smith, Steedman, C. Theobald, G. Theobald, Turton, Wakefield-Jarrett, Watkins, West, Wrighton and Young.

PART ONE**84(B). KEEP BRIGHTON UNIQUE****84. Keep Brighton Unique**

- 84.1 The Mayor noted that under the Council's petition scheme, if a petition contained more than 1,250 signatures it could be debated by the Full Council and such a request had been made in respect of the petition concerning Keep Brighton Unique.
- 84.2 The Mayor invited Mr. Tom French to present his petition.
- 84.3 Mr. French thanked the Mayor and stated that a total of 1,142 people had signed either the paper or e-petition version which read as follows:

"We the undersigned petition the council to lobby the government to introduce planning powers to enable local authorities to restrict the number of large supermarkets in any one area. We are concerned about Brighton becoming another 'clone town' city, swamped by large chain stores that pose a threat to the unique character of our city and the success of local, small independent businesses. In particular we are concerned about plans to open a fourth large supermarket on St. James's Street which we believe will damage the quirky and diverse character of the area, threaten small businesses, and limit the council's ability to control the sale of alcohol in the local community despite it being within a Cumulative Impact Area.

In recent years we have seen an explosion of large chain stores dominating our local high streets. This petition is about getting the balance right between ensuring residents have access to a nearby supermarket, whilst also ensuring against an excess of chain stores that would threaten valued small independent businesses and the unique and attractive character of our city. This petition was launched in response to the news that a fourth supermarket could soon open on St. James's Street."

- 84.4 Mr. French stated that she hoped that the petition would be fully supported.
- 84.5 Councillor Mears welcomed the petition and stated that she felt it should have referred to the whole of city, and noted that the Administration did not want to see the city becoming a 'clone town.' She stated that the council had lobbied the government with a view to enabling local authorities to have greater control over the mix of establishments in their areas and hoped this would be forthcoming.
- 84.6 Councillor Mitchell stated that the Labour Group supported the petition and that she wished to move a Labour Group amendment to the report's recommendation, as there was a need to seek to restrict the growth of supermarkets in areas and help to maintain the economic mix.
- 84.7 Councillor Morgan formally seconded the amendment.
- 84.8 Councillor Mears moved an amendment on behalf of the Conservative Group to the report's recommendation and stated that the intention was to take account of the petition's aims.
- 84.9 Councillor Oxley formally seconded the amendment.
- 84.10 Councillor Fryer moved an amendment on behalf of the Green Group to the report's recommendation and stated that there was a need to enable alternative options to be considered when retail premises became vacant rather than supermarket chains simply being able to move in and increase the number of stores in an area.
- 84.11 Councillor Duncan formally seconded the amendment and stated that he wished to move a further amendment and to reserve his right to speak later in the debate.
- 84.12 The Mayor noted the request to move a further amendment and asked the Monitoring Officer to advise Members.
- 84.13 The Monitoring Officer stated there was no requirement to give prior notice of an amendment; however a written copy had to be provided to the Mayor so that he could determine whether or not it was acceptable.
- 84.14 The Mayor thanked the Monitoring Officer and noted that there were insufficient copies available for all Members and therefore decided, having regard to the limited time available, not to accept the amendment on this occasion.
- 84.15 Councillor Fallon-Khan stated that he supported the petition and that he felt there was a need to support small businesses in the city and hoped that the Localism Bill would give local authorities more opportunities to do so.

- 84.16 Councillor Elgood stated that this was an important issue and one that needed to be addressed particularly in his ward. He had previously raised concerns over the situation on a number of occasions which had not been supported and he now hoped that something would be done.
- 84.17 Councillor West stated that the issue was not a new one and needed to be addressed. He hoped that the amendments would be supported.
- 84.18 Councillor Duncan noted that the present planning laws currently made it difficult to resolve the problem and suggested that thought should be given to enabling smaller business to occupy retail units that became vacant by splitting up the vacant unit.
- 84.19 Councillor Mears stated that this was a serious issue and local authorities had to abide by the legislation that had been passed by the previous government. The council was lobbying the government to change the regulations so that action could be taken to prevent the influx of supermarkets in the city.
- 84.20 The Mayor noted that three amendments had been moved along with the recommendation to refer the petition to the Cabinet and stated that he would put each one to the vote.
- 84.21 The Mayor then put the Labour Group's, the Conservative Group's and the Green Group's amendments to the vote, each of which was carried.
- 84.22 The Mayor then put the substantive recommendations as amended to the vote which were carried.
- 84.23 **RESOLVED:**
- (1) That the petition is referred to the Cabinet Meeting for consideration, with the following additional recommendations;
 - (i) That the council uses its existing planning powers to promote the unique aspects of the city and enhances the special character of retail areas with a mix of retail uses;
 - (ii) That the council uses its licensing and enforcement powers to ensure a good standard of maintenance of buildings and safety and security for residents and shoppers in retail areas; and
 - (iii) That the council joins forces and works with other councils that are similarly concerned with this issue to engage the government in a dialogue on changes to the planning system that would include:
 - a) Possible separate classes for supermarkets and smaller shops;
 - b) The introduction of controls for the merging of smaller retail units; and,
 - c) Reviewing how the application of restrictive covenants could negatively lead to premises remaining empty.

- (iv) That Cabinet are requested to ensure that full account is taken of the work of the new retail Commission established as a result of the Streets Ahead conference on 11th March;
- (v) That the Chief Executive writes to Sainsbury's saying that the majority of residents do not want or need another Sainsbury's supermarket in Brighton or another supermarket on St. James's Street;
- (vi) That the Chief Executive writes a letter to the Secretary of State for Communities & Local Government requesting that the Local Authority is given planning powers to:
 - a) Allow communities to work with their local authorities to create 'Business conservation areas' to ensure designated areas retain the character and amenity of their shopping streets, and bar formula retailers from certain areas,
 - b) Insist that a proportion of retail floor space in all new developments is affordable space for local small businesses;
 - c) Adopt a retail strategy, a retail regeneration plan and local competition policies to prevent formula businesses dominating shopping streets and to ensure fair market access for small, independent retailers. These strategies should include policies to support and retain street markets and farmers' markets, and encourage the introduction of new markets, where there is community demand;
 - d) Empower local authorities to bring in rent controls for small shop premises, to prevent landlords from driving up rents and driving out independent retailers; and
- (vii) That the Chief Executive writes a letter to the Secretary of State for Business, Enterprise and Skills asking that the government establish a Local Competition Ombudsman as recommended by the Competition Commission which will rein in the power of the big four grocery chains.

Council	Agenda Item 84(b)
24 March 2011	Brighton & Hove City Council

Subject:	Keep Brighton Unique		
Date of Meeting:	24 March 2011		
Report of:	Monitoring Officer		
Contact Officer:	Name: Mark Wall	Tel: 29-1006	
	E-mail: mark.wall@brighton-hove.gov.uk		
Wards Affected:	All		

For general release

Note: The subject matter of the petition is an executive function and therefore not one that Full Council can make a decision on.

PETITION TRIGGERING A FULL COUNCIL DEBATE

1. SUMMARY AND POLICY CONTEXT:

- 1.1 Under the Council's Petition Scheme if a petition contains more than 1,250 signatures and is not a petition requesting officer evidence, it will be debated by the Full Council.
- 1.2 An e-petition has resulted in triggering a debate at the council meeting, having exceeded the threshold with a total of 1,421 signatures.

2. RECOMMENDATIONS:

- 2.1 That the petition is referred to the Cabinet for consideration.

3. RELEVANT BACKGROUND INFORMATION / CHRONOLOGY OF KEY EVENTS:

3.1 The Petition

"We the undersigned petition the council to lobby the government to introduce planning powers to enable local authorities to restrict the number of large supermarkets in any one area. We are concerned about Brighton becoming another 'clone town' city, swamped by large chain stores that pose a threat to the unique character of our city and the success of local, small independent businesses. In particular we are concerned about plans to open a fourth large supermarket on St. James's Street which we believe will damage the quirky and diverse character of the area, threaten small businesses, and limit the council's ability to control the sale of alcohol in the local community despite it being within a Cumulative Impact Area.

In recent years we have seen an explosion of large chain stores dominating our local high streets. This petition is about getting the balance right between ensuring residents have access to a nearby supermarket, whilst also ensuring

against an excess of chain stores that would threaten valued small independent businesses and the unique and attractive character of our city. This petition was launched in response to the news that a fourth supermarket could soon open on St. James's Street.”

Lead Petitioner – Mr Tom French

3.2 As the subject matter of the petition relates to an executive function, the options open to the council are:

- To note the petition and take no action for reasons put forward in the debate; or
- To refer the petition to the Cabinet; or
- To refer the petition to the Cabinet with recommendations.

4. PROCEDURE:

4.1 The petition will be debated at the Council meeting in accordance with the agreed protocol:

- (i) The Lead petitioner will be invited by the Mayor to present the petition and will have up to 3 minutes in which to outline the prayer of the petition and confirm the number of signatures;
- (ii) The Mayor will then call on the relevant Cabinet Member to respond to the petition and move a proposed response;
- (iii) The Mayor will then open the matter up for debate by councillors and call on those councillors who have indicated a desire to move an amendment or additional recommendation(s) to the recommendation listed in paragraph 2.1 of the report;
- (iv) Any councillor may move an amendment or recommendation, having regard to the recommendation in 2.1 above and any such proposal will need to be formally seconded;
- (v) After a period of 15 minutes, the Mayor will then call an end to the debate and ask the relevant Cabinet Member to reply to the points raised;
- (vi) The Mayor will then formally put:
 - (a) Any amendments in the order in which they are moved, and then
 - (b) The substantive recommendation(s) as amended (if amended).

COUNCILLOR KEVIN ALLEN
COUNCILLOR AMY KENNEDY
COUNCILLOR JULIET MCCAFFERY

King's House
Grand Avenue
Hove BN3 2LS

Cllr. Geoffrey Theobald
Cabinet Member for Environment
King's House
Grand Avenue
HOVE BN3 2LS

Date: 23 March 2011

Our Ref: AK/KA/JM

Your Ref:

Dear Cllr. Theobald

Since the implementation of the extension to CPZ Zone J in October 2010, Preston Park ward councillors have been receiving many complaints from residents living in Springfield Road, Southdown Avenue, Rugby Road and Florence Road who are experiencing difficulties finding parking spaces near to their homes.

You will be aware that numerous petitions have been presented on this matter, and residents have now asked ward councillors to write to you to request that urgent action is taken to ease these problems.

Preston Park councillors are therefore requesting the following on behalf of residents:

- Immediate action in bringing forward a Strategic Review of residents parking in the city. We feel that the section on residents parking schemes in the Transport Plan is unimaginative and inadequate, and that the time really has come for an overall strategic review.
- Officers to undertake a detailed analysis, scheme by scheme, and also to examine the following:
 - reducing the overall number of vehicles on city streets
 - how to facilitate residents' parking without causing displacement

Ideas suggested by residents to reduce street vehicles include creating micro or larger car parks from brown field sites to cater for commuters, to absorb long-term parked vans 'off road' and to accommodate local trade vehicles; and liaising effectively with the University transport and recruitment offices to discourage students from bringing cars to the city.

We offer our thanks in advance for your consideration of these requests, and look forward to receiving your response.

Yours sincerely



Councillor Kevin Allen



Councillor Amy Kennedy



Councillor Juliet McCaffery

WRITTEN QUESTIONS FROM COUNCILLORS

The following questions have been received from Councillors and will be taken as read along with the written answer to be circulated the meeting. The Councillor asking the question may then ask one relevant supplementary question which shall be put and answered without discussion.

(a) Councillor Kennedy

“Why is there no Management Plan in place for Blaker's Park despite two years of requests from the Friends of Blaker's Park, and when will the Council start the community consultation process for such a plan?”

Councillor Theobald, Cabinet Member for Environment, will respond.

NOTICE OF MOTION**ENHANCING BRIGHTON & HOVE'S TREES AND WOODLAND**

"This Council recognises the hugely important role that is played by Brighton & Hove's 9,000 street trees, and 500 hectares of woodland. In particular:

- Woodlands and parks provide invaluable space for recreation and exercise for residents.
- Trees and woodland play a crucial role in global climate regulation and, therefore, help to enable people and wildlife to adapt to climate change.
- Trees and woods also help in the reduction of urban temperatures, alleviate flooding, absorb pollution, and provide sustainable building materials.

Furthermore, Brighton & Hove plays a national role in tree conservation and biodiversity, hosting the official National Elm Collection and the former National Lilac Collection at Withdean Park. The Council also runs a successful Tree Trust, which enables residents to have a dedicated tree planted on their behalf to mark a significant event or simply to enhance the character of their chosen area.

This Council notes the woodland access standard developed by the Woodland Trust, which has a goal that no person should live more than 500m from at least one area of accessible woodland of no less than 2ha in size, and that there should be at least one area of accessible woodland of no less than 20ha within 4km of people's homes. Currently access to woodland within 500m is 3.6% for Brighton and Hove, which compares to an average of 13.2% for East Sussex and 15.6% for the UK.

This Council is also pleased to note that the coalition government has been forced to abandon its plans to sell off England's treasured 1,400 national forests, including nearby forests visited and enjoyed by the people of this city, thanks to the Save Our Forests Campaign, organised by 38 Degrees and backed by organisations including the Woodland Trust, Greenpeace, the WWF, the National Trust, and the Ramblers, heralding a victory for people power with over 530,000 people signing a petition opposing the Government's plan to privatise public forests.

This Council is, however, disappointed that this government still plans to sell 15 per cent of the Public Forest Estate, the maximum sales allowed under the law as it stands, where they have simply delayed the sale until the autumn. This will concern local people who enjoy visiting adjacent natural forests and woodland, such as the nearby Friston Forest,

Therefore, this Council resolves to:

1. Congratulate all Brighton & Hove residents involved in the Save Our Forests Campaign for their success in achieving a u-turn from the coalition government on these unpopular proposals to sell off our national forests;

2. Request that the Cabinet Member for Environment:
 - a) Works with the Woodland Trust to examine options for further woodland creation and tree planting in Brighton and Hove, with particular reference to the Mayor of London's Street Trees campaign which aims to plant 10,000 new street trees in the capital;
 - b) Investigates the possibility of a developing a stand alone trees and woodlands policy, in consultation with the relevant scrutiny committee.
 - c) Explores the option of a free tree scheme, such as the one in Kent, which enables residents to apply for up to 25 free trees, of which nearly 7 tonnes of CO2 would be absorbed in their lifetime, and can be planted as single trees or used to create a woodland or hedgerow."

NOTICE OF MOTION**A FINANCIAL INCLUSION PROGRAMME FOR THE CITY**

“This Council acknowledges the need to build a sustainable economy in Brighton & Hove and recognises that an essential part of this should be a comprehensive information and advice strategy to ensure that people are supported in coping with increasingly complex financial pressures.

Regrets that today, in Brighton & Hove:

- 10,700 people in Brighton & Hove are without jobs and want to work.
- 17% of households have incomes below £10,000 per year
- 20% of children live in households with no working adults.
- Average earnings in the city are also below national levels, while property prices are above average.

There is a lack of awareness about affordable credit and problem debt is increasing. Exclusion from financial services creates barriers and can lead to additional costs, particularly for those on the lowest incomes.

This Council acknowledges that social and financial exclusion is economically inefficient, representing a waste of people’s potential and generating unnecessary welfare costs.

Around 70% of financially excluded people live in social housing and this Council believes that any financial inclusion programme must include social housing tenants. This Council recognises that effectively helping people achieve financial inclusion involves tackling the various factors that result in exclusion. For example, a person may be in debt through not claiming their full benefit entitlement, be paying punitive rates of interest to a doorstep lender, lack insurance cover to meet unexpected costs and be unable to budget effectively.

Therefore this Council:

1. Welcomes the work already undertaken to improve financial inclusion in the City; for example, through grant funding to agencies including Brighton Housing Trust, Credit Union (East Sussex) and St Luke’s Advice & Money Advice Community Support and through the City’s Advice and Information Services Partnership.
2. Requests the Leader and Cabinet to consider launching a campaign to increase East Sussex Credit Union membership among Brighton and Hove council staff and members led by the Council Leader, the Chief Executive and senior council staff;

3. Welcomes the decision of Full Council to provide funding to develop a Citywide Financial Inclusion Strategy, including support for existing money and debt advice services and credit unions;
4. Requests the Cabinet Member for Finance to immediately begin exploring options for commissioning a strategy which would aim to:-
 - target disadvantaged areas to assist local residents in managing their money,
 - increase the number of residents having a basic bank account,
 - provide access to affordable credit – such as joining a credit union,
 - offer debt advice and tackle illegal loan sharks including support for existing money and debt services and credit unions;
5. Requests the Cabinet Member for Finance to continue to ensure that all potential partners are fully liaised with and consulted, including existing money advice organisations, Citizens Advice Bureau, the local credit union and the Advice and Information Services Partnership of the LSP;

And

6. Requests the Chief Executive to write to the city's three MPs urging them to lobby the Chancellor of the Exchequer for the introduction of a cap on interest rates, bringing the UK in line with Germany, France, Austria, Italy, Switzerland, Ireland, Poland and most European countries."

Subject:	Intelligent Commissioning Pilot – Domestic Violence		
Date of Meeting:	7 April 2011		
Report of:	Chief Executive		
Contact Officer:	Name:	Linda Beanlands	Tel: 29-1115
	E-mail:	linda.beanlands@brighton-hove.gov.uk	
Key Decision:	Yes	Forward Plan No: CAB19768	
Wards Affected:	All		

FOR GENERAL RELEASE**1. SUMMARY AND POLICY CONTEXT:**

1.1 Brighton & Hove is taking forward three Intelligent Commissioning Pilots on:

- **Drug related deaths**
- **Domestic violence**
- **Alcohol related harm**

1.2 These are all priority areas for the council and partners under the major priority 'to reduce crime and improve community safety' in the city's Sustainable Community Strategy. They all impact extensively upon the health and wellbeing of residents and visitors and upon the demand for, and costs of, services. The pilots are intended to inform the Intelligent Commissioning Framework for the city, which aims to enable the council with its partners to better meet the needs of residents within reducing resources in the most effective way.

1.3 This report brings to Cabinet information about how the Intelligent Commissioning Framework has been trialled to improve the outcomes on domestic violence. The report also summarises the needs assessment, service and cost mapping and recommended commissioning outcomes for domestic violence.

2. RECOMMENDATIONS:

2.1 That Cabinet notes the effective impact of using the Intelligent Commissioning Framework on the future commissioning of domestic violence services.

2.2 That Cabinet approves the city wide strategic outcomes for commissioning of domestic violence services which are set out in appendix 1.

2.3 That Cabinet notes that, following its approval, the outcomes are to be returned to the partnership groups and organisations which also have responsibility for overseeing commissioning and delivery of domestic violence services. A further report will be presented to Cabinet on the full commissioning plan including service level outcomes. That report will also provide more detail on learning from the use of the Intelligent Commissioning Pilots.

3. THE INTELLIGENT COMMISSIONING PROCESS FOR DOMESTIC VIOLENCE

- 3.1 Dealing with domestic violence has historically been the responsibility of the community safety partnership which whilst leading a multi-agency response and prioritising domestic violence, the emphasis and developments of good practice has been predominantly in the criminal justice sector.
- 3.2 In accordance with the Intelligent Commissioning Framework, a commissioners steering group was established which was representative of Sussex Police, city council lead commissioners, community and voluntary sector organisations including specialist voluntary organisation RISE, health, and Sussex Probation. This group was much wider than hitherto and enabled a broader and more robust investigation into the issue than previously carried out. A key outcome of using the new Intelligent Commissioning Framework has been an increase in partnership responsibility for domestic violence. Through the excellent work of the steering group, a partnership commissioning group is now established to work up the outcomes and the commissioning plan and to oversee future commissioning within the new framework.
- 3.3 Also in accordance with the Intelligent Commissioning Framework, the steering group carried out a citywide needs assessment. This assessment includes service and cost mapping, benchmarking, an analysis of best practice in service delivery as well as listening to the voice of professionals and most importantly, service users. This is the first time such a comprehensive, city wide evidence base for domestic violence has been established, and owned and agreed by such a large number of partners. The assessment brought together a wider set of information and data than previously considered. This produced a more in depth understanding of the issue and vigorously challenged how resources are allocated across agencies. For example, an early finding was that service gaps are in many instances, inhibiting the effectiveness of some good practice and quality services particularly those within the criminal justice sector.
- 3.4 This more robust and comprehensive process has brought forward some challenging information which public services must respond to if they are to deal with the damage caused by domestic violence and the high costs to city life and services. Key findings of the needs assessment are set out in the appended report. Cabinet will wish to note that the needs assessment will be made publicly available in due course.
- 3.5 Having such a strong, commonly agreed evidence base requires commissioners to conclude that a real shift in emphasis is essential if change is to be achieved. That shift requires us to:
- Establish dealing with domestic violence as core business for all city services and partnerships
 - Redesign services to also focus on prevention and early intervention as well as responding to high risk cases
 - Increase workforce skills, and improve accessibility and response of services

In addition we will need to:

- Raise awareness and reduce social tolerance of domestic violence and
- Establish a legitimate & appropriate role for friends, families and communities
- Recognise and value the central role of independent specialist domestic violence voluntary services as partners in service provision

- Sustain the increasingly effective criminal justice interventions, all eleven elements of the Specialist Domestic Violence Court Programme and the Co-ordinated Community Response model

3.6 Following the needs assessment a set of shared outcomes for domestic violence is agreed by the new domestic violence commissioning group, subject to Cabinet approval. The outcomes include both city-wide strategic outcomes and more detailed service level outcomes for different stakeholders. Details of the strategic outcomes can be found in the appended report.

3.7 Following the approval of the strategic outcomes by the city council and in due course the other commissioning partners a process of joint commissioning and pooling of resources is anticipated. A significant change and outcome from using the Intelligent Commissioning Framework is greater collaboration and responsibility for achieving the shared outcomes and greater accountability across a wider range of public sector partners. This will be reflected in the incorporation of the service level outcomes into the city council's performance compacts as well as within the city performance plan.

4. CONSULTATION

4.1 A key improvement using the Intelligent Commissioning Framework is the greater involvement of stakeholders throughout the process. The community and voluntary sector, service users and partners have informed all stages from scoping the pilot, to providing evidence for the needs assessment and sense checking the commissioning outcomes.

4.2 Member workshops have been held, advising them of the process for the pilots and on the findings of the needs assessment. Appendix 2 provides details of members' comments and discussions at the workshops.

5. FINANCIAL & OTHER IMPLICATIONS:

Financial Implications:

5.1 Lead Commissioners (from Brighton & Hove City Council) and the wider partnership/partners are to take the resource implications of the commissioning outcomes into account in the developing budgets for 2011 and in future years.

Finance Officer Consulted: Karen Brookshaw Date: 15/03/11

Legal Implications:

5.2 The commissioning report appended, complies with statutory requirements in relation to domestic violence.

Lawyer Consulted: Simon Court Date: 15/03/11

Equalities Implications:

5.3 The commissioning plan is subject to Equality Impact Assessment. This assessment will show that the work is targeted towards those who are most at

risk and in need. The assessment is to be completed by the end of March 2011.

Sustainability Implications:

- 5.4 Sustainability issues are inherently tackled within the commissioning report domestic violence, for example, contributing to the health and well-being of residents will be achieved through the strategic outcome of increase in safety of survivors (adults and children).
- 5.5 Moreover, the evidence indicates that investment in prevent and early intervention is critical to achieving better outcomes on domestic violence. Fiscally, this a more sustainable approach that should achieve a reduced dependency on the state in the long term.

Crime & Disorder Implications:

- 5.6 Domestic violence is and remains a high priority for the Community Safety Partnership and within the Community Safety, Crime Reduction and Drugs Strategy. The commissioning outcomes will have a positive impact in terms of reducing levels of crime and disorder in the city.

Risk & Opportunity Management Implications:

- 5.7 Strategic and risk assessments are incorporated into the commissioning plan and operations delivery arrangements.

Corporate / Citywide Implications:

- 5.8 As evidenced by the needs assessment, domestic violence is a significant issue, for the city and for partners across the public and third sector, both in terms of level and financial cost. The evidence strongly advises a multiple approach requiring the adoption of preventing and reducing domestic violence as core business for all. Thus, the outcomes of this pilot have implications across the city council and across the city.

6. EVALUATION OF ANY ALTERNATIVE OPTION(S):

- 6.1 Alternative options to the recommendations that are set out in this report have been carefully considered, informed by analysis of the needs assessments and service mapping. Those recommendations put forward are supported by a clear evidence base and rationale

7. REASONS FOR REPORT RECOMMENDATIONS

- 7.1 Approval for the recommendations is sought within the process of change as Brighton & Hove moves towards establishing an Intelligent Commissioning Framework for the City.

SUPPORTING DOCUMENTATION

Appendices:

1. Domestic Violence Intelligent Commissioning Pilot Report
2. Commentary from Members Workshops
3. Draft minutes of the Overview & Scrutiny Commission meeting held on 5 April 2011 in relation to 'Intelligent Commissioning Pilots; Feedback from Scrutiny Workshops' (to follow).

Documents in Members' Rooms

1. Intelligent Commissioning Pilot: Domestic Violence: Needs Assessment

Background Documents

1. The Needs Assessment, referenced above, identifies and lists all the background documents which were referred to in its preparation.

Brighton & Hove City Council
Domestic Violence:
Intelligent Commissioning Pilot

Spring 2011



Brighton & Hove
City Council

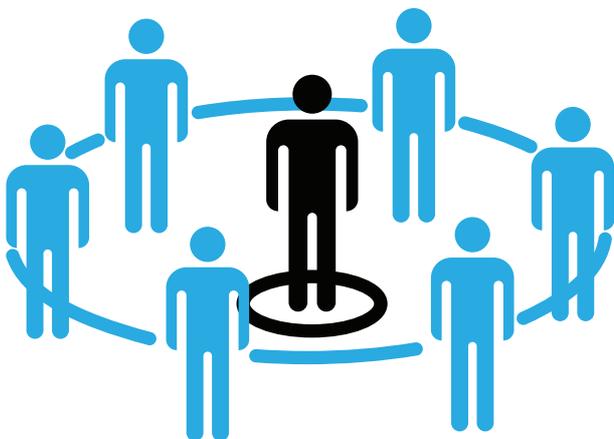
Domestic Violence

Purpose of the Report



- Present the outcome of using the intelligent commissioning framework to develop commissioning outcomes for preventing and reducing domestic violence in Brighton & Hove.
- Summarize the outcomes of the domestic violence needs assessment.
- Explain the new partnership outcomes for domestic violence.

Context



Delivering better outcomes for residents during a time of reducing and limited resources requires innovation and partnerships to provide services at the right time, the right way, for the people that need them.

In spite of this time of austerity, the council seeks to maintain its reputation as a high performing, cutting edge authority. To this end the council has adopted a new intelligent commissioning framework.

This framework will deliver a more informed understanding of the current and future needs of residents and local communities, the demand for services, what works and what needs to change. With regards to domestic violence, it will specifically deliver new shared outcomes to achieve a more co-ordinated community response to preventing and reducing domestic violence.

Domestic Violence Needs Assessment



The starting point of the pilot is understanding domestic violence and its impact on individuals, families and communities in Brighton & Hove.

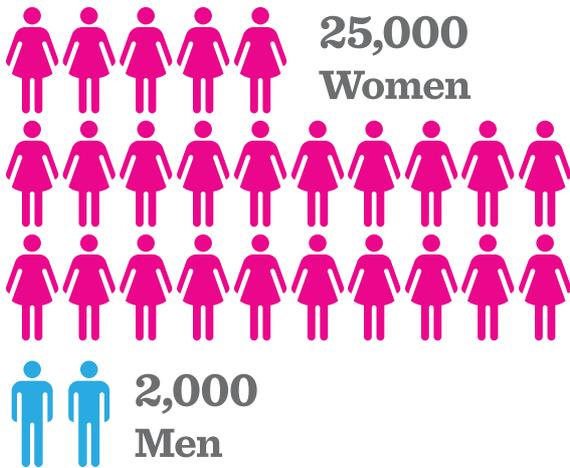
Domestic violence takes place between adults, in families and in relationships. The behaviours can involve psychological, emotional, financial, physical and sexual violence, threats, stalking and harassment. In accordance with national guidance, this includes forced marriage, so-called 'honour-based violence' and female genital mutilation.

Domestic violence in the city, as elsewhere, can happen to anyone, irrespective of a person's ability, education or place in life, their sexuality or ethnicity. Most domestic violence is experienced by women and perpetrated by men. If not prevented, it often escalates in intensity and severity, and can lead to the victim's death. Nationally, two women a week are killed by a current or former male partner.

There are factors that increase risks. They include the gender of the victim and perpetrator; the presence of rape, stalking and controlling behaviour; the co-occurrence of child abuse; isolation and barriers to accessing services; separation and child contact disputes.

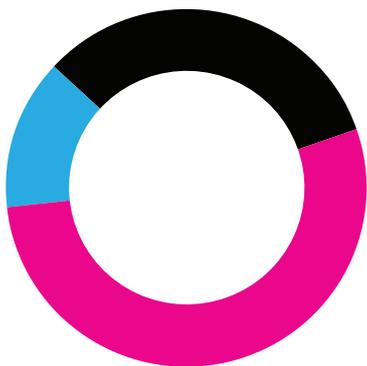
We also know domestic violence causes significant health problems, like physical injuries, self-harm, eating disorders, attempted suicide, depression, anxiety and other mental health problems, sexually transmitted infections and substance misuse. Women experiencing domestic violence, for example, are 15 times more likely to misuse alcohol and nine times more likely to misuse drugs than non-abused women.

The consequences of domestic violence include poverty, unemployment and homelessness. It impacts on employers and the local economy by limiting victims' ability to access education, training and employment. It decreases the productivity of employees and increases absenteeism and staff turnover.



experience repeat domestic violence

Three quarters of children living with domestic violence witness it, and half are directly abused



10,984 women experienced physical and emotional violence
2,763 women experienced sexual assault
6,682 women were victims of stalking

We also know domestic violence harms children and young people. Three quarters of children living with domestic violence witness it, and half are directly abused. Teenagers also experience domestic violence in their own relationships, which impacts disproportionately on girls. There are also links between domestic violence, youth offending and teenage pregnancy.

The cost of domestic violence to local residents is significant. It has a serious and lasting impact on a victim’s sense of safety, health, well-being and autonomy, and can severely restrict their ability to fully participate in society.

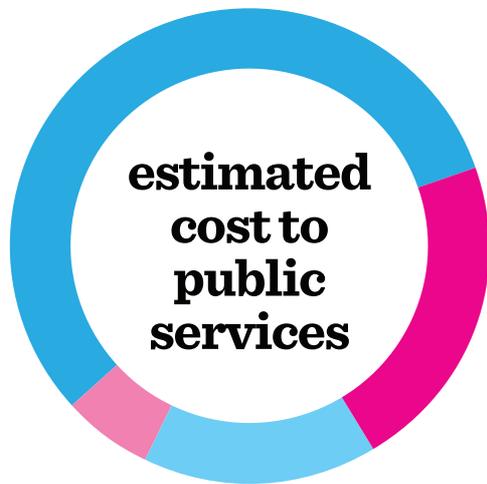
Statistics

In Brighton & Hove:

- Over 25,000 women and nearly 2,000 men will experience repeat domestic violence as adults *(based on British Crime Survey data)*.
- Since 2007, we have had four domestic violence related homicides, estimated to cost over £4m to public services.

Last year in the city:

- 10,984 women experienced physical and emotional violence, 2,763 women experienced sexual assault and 6,682 women were victims of stalking *(based on British Crime Survey data)*.
- One in three child protection plans identified domestic violence as the primary reason.
- There is a strong correlation between domestic violence, child abuse and safeguarding, and the presence of one should always trigger enquiry into the other.
- 277 people sought housing advice and 102 homeless applications were made due to domestic violence.



£18m housing, civil, legal
employment and other costs

£7m physical and mental
healthcare costs

£5m criminal justice costs

£2m housing and social
services costs



**Of 326 finalised
domestic violence
prosecutions, 234
were successful**

- 2,292 calls were made to the local domestic violence helpline, 488 local survivors and 110 local children received direct support by Rise.
- 3,359 domestic violence crimes and incidents were reported to the police (8 in 10 against women), 1,132 were crimes, 321 were charged. This represents a 6% increase on 08/09.
- Of 326 finalised domestic violence prosecutions, 234 were successful.
- 44% of 264 young people assessed by the Youth Offending Service in 2009 had been abused, 42% had experienced domestic violence at home.
- 77% of domestic violence offences committed against women, are committed 'under the influence' of either alcohol or drugs.
- 125 adult victims were identified as at 'very high-risk' of homicide by local agencies.
- The estimated cost to local residents and public services of responding to domestic violence was up to £132m:
£7million physical and mental healthcare costs.
£5m criminal justice costs.
£2m housing and social services costs.
£18m housing, civil, legal employment and other costs.
£100m in human and emotional costs.
- Domestic violence frequently co-exists with substance abuse and mental health problems. Although rarely causal factors, the frequency of their co-existence means that risk assessments should always screen for all three issues.



Service users welcome and highly value the support offered by specialist domestic violence services in the city

BUT



said public services failed to identify and respond to their needs, made them feel excluded, isolated, judged and blamed for the violence, and further hampered their ability to seek help

Voice

What local professionals and service users said.

Service Users

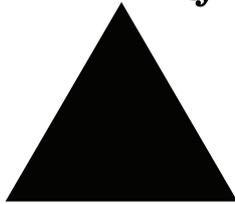
While service users welcome and highly value the support offered by specialist domestic violence services in the city, they have little trust or confidence in public services response to domestic violence. Those surveyed said public services failed to identify and respond to their needs, made them feel excluded, isolated, judged and blamed for the violence, and further hampered their ability to seek help.

Professionals

The city has a well-established network of partnership, strategic and operational groups which direct and manage work on domestic violence. The views of professionals have, quite rightly, shaped the outcomes of the pilots. They identified the following as priority issues:

- establishing the principal of preventing and reducing domestic violence as core business for all public agencies.
- workforce development to enable frontline staff to identify early on when domestic violence is happening, when delivering services to individuals and families.
- focusing on increasing safety of victims whilst also challenging and holding perpetrators to account.
- more awareness raising about domestic violence and reducing social tolerance through work in schools and communities.
- getting the balance of investment right between dealing with high risk cases and prevention and early intervention.
- improving our understanding of, and response to, domestic violence in Black and minority communities and disabled communities.

**Getting the balance of investment right
between dealing with high risk cases and
prevention and early intervention**



Services

What works? What doesn't?

The Community Safety Partnership had already laid the foundations for good practice models of working. The Co-ordinated Community Response Model, which includes an accredited 'Specialist Domestic Violence Court Programme' are the arrangements through which the Partnership aims to enable all local services to identify domestic violence early and respond appropriately. This is in order to increase victim safety, hold perpetrators to account and deliver criminal justice solutions.

The pilot has confirmed that both of these partnership models of working are effective and essential to continue. However, multi-agency working cannot be undertaken at the expense of service improvements in individual agencies.

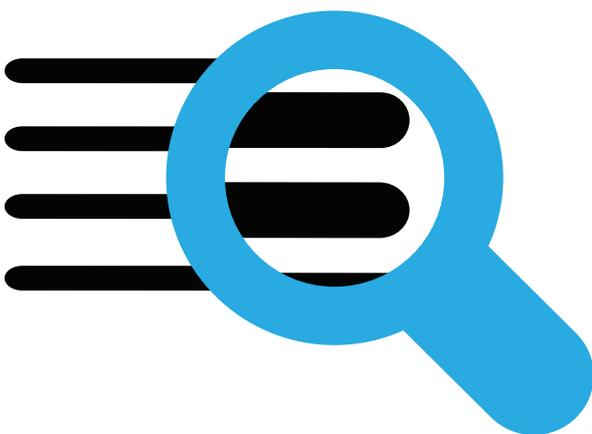
This model has minimum requirements which include:

- Multi-agency partnerships with safe information sharing protocols.
- Multi-agency risk assessment and risk management procedures for victims, perpetrators and children, involving a Multi-Agency Risk Assessment Conference to reduce the risk to victims.
- Routine enquiry procedures across agencies to improve identification of cases.
- Independent, specialist domestic violence support services (including refuges, independent advocacy and outreach services for adult and child victims) that adhere to national minimum service standards.
- Improved workforce skills and knowledge across city services using domestic violence national occupational standards and accredited training materials.

- A Specialist Domestic Violence Court that clusters and fast-tracks cases.
- Systems to address equality and diversity issues.
- Consistent data collection and monitoring systems to monitor agencies' performance, which includes data to measure success from victims' perspectives.
- Safe court facilities and links between the criminal and civil/family justice systems.
- Specialist services for children and young people.
- Programmes to manage and reduce the risk of perpetrators in line with national standards.
- Other wrap-around services that can identify and respond to victims, perpetrators and children affected by domestic violence at an early stage. This includes Primary Care Trusts, substance misuse services, safe housing options, safeguarding adults and safeguarding children's services.

The pilot has confirmed that:

- Domestic violence continues to be under-reported, possibly only a quarter of incidents being reported to the police. Whilst there are many victims and perpetrators in contact with services other than the justice system, many do not feel safe to disclose that domestic violence is taking place and professionals do not feel confident to ask about domestic violence.
- Specialist domestic violence services are unable to meet demand, but are effective in meeting survivors' holistic needs.
- Some statutory services do not know how many or the extent to which their service users are experiencing or perpetrating domestic violence. They do not have adequate systems in place to identify, record, and respond effectively, particularly if survivors have complex needs or if the abuse involves sexual violence, emotional abuse, forced marriage or female genital mutilation.



In sharp contrast to the significant cost of domestic violence to the city, the level of direct investment in the prevention of domestic violence is very low.

- Few services know if they are successful in increasing survivor and child safety and in holding abusers to account when they work with individuals and families affected by domestic violence.
- In order to prevent and deal with the high level of domestic violence in the city, a partnership response is required from all the main statutory public services working with the voluntary sector and local communities.
- Domestic violence must be regarded as 'core business' for all city services and partnerships.

Resources

How much does it cost?

The cost of domestic violence is very high, both in terms of human suffering and financial cost to services. The estimated annual cost to public services is £32 million and rises to between £118 and £132 million if we include human cost.

In sharp contrast to the significant cost of domestic violence to the city, the level of direct investment in the prevention of domestic violence is very low. This means that we are less likely to be able to identify and respond at an early stage to support and protect victims and get perpetrators to stop their violence. Instead the money spent across universal and mainstream services is on picking-up the pieces after domestic violence has happened, and responding to expensive high-risk cases.

We need to increase pooling of resources and prioritise investment in prevention and early intervention services, alongside those which respond to crisis and high-risk circumstances.

Estimate cost to public services

with and without human cost

£32m
without human cost

£132m
with human cost

Proposed Change



Based on the findings of the needs assessment, the steering group has developed four strategic, city-wide outcomes for domestic violence:

- **An increase in the safety of survivors** (adults and children) through an approach that maximises safe choices available and reduces the harm caused.
- **A reduction in the risk of harm from perpetrators** through deterrence, holding them to account and bringing them to justice where appropriate.
- **A decrease in the social tolerance of domestic violence**, through awareness raising and challenging inaction by individuals, communities and organisations.
- **An increase in the knowledge and skills of children, young people and adults about forming healthy relationships**, through prevention education and learning. This will mean that they are better equipped to form relationships based on equality and respect, mutual understanding, shared power and a commitment to non-violence.

Embedding these four strategic outcomes across city services and partnerships will provide a framework of accountability, that in future, will focus on how well we are creating positive change for local people.



**child protection plans
identified domestic
violence as the primary
reason**

Underneath the strategic outcomes the steering group has also developed a set of service level outcomes for key stakeholders across three types of service activity-prevention, early intervention and provision of ongoing support. These capture the required shift in emphasis to:

- embed the prevention and reduction of domestic violence as core business for all city services and partnerships.
- improve workforce skills and improve accessibility and responsiveness of services.
- redesign services to also focus on prevention and early intervention as well as responding to high risk cases.

Whilst maintaining the city's specialist domestic violence services and the Co-ordinated Community Response Model.

Below is more detail on activity to achieve these outcomes:

Prevention:

- Increased awareness and knowledge of the impact of domestic violence, and of the services and options that are available to deal with domestic violence.
- Reduced tolerance and social acceptance of domestic violence by individuals and communities and an increased capacity and confidence to respond.
- Roll out workplace domestic violence policies across the private, public and voluntary sector, and all agencies to publicise the help available to deal with domestic violence.
- Increased knowledge and skills about forming healthy, equal and violence-free relationships.
- Adopt 'whole school' approaches to addressing gender equality and prevention education on domestic violence, peer mentoring and support, and work to increase the resilience of survivors, children and young people.



Early intervention:

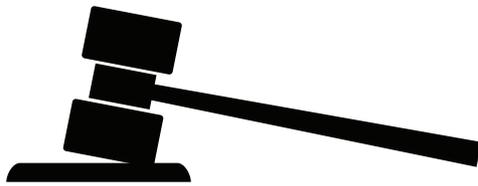
- Fully accessible services so that survivors, children and young people and perpetrators face minimal barriers to seeking help and to accessing the support they need.
- Agencies to create safe environments and provide training for staff to be equipped to spot early signs of domestic violence, to encourage disclosure.
- City services to integrate early identification and response procedures into existing work, which involves routine, selective and safe enquiry and an improved initial response to disclosure by survivors, children and perpetrators.
- Targeted early identification and response work with groups who possess certain risk factors, across all forms of domestic violence.

Provision of ongoing support and risk management:

- City services to have trained, skilled staff, complying with national occupational standards, equipped to provide effective support and referral for all forms of domestic violence, including supporting survivors and families with complex needs.
- Provision of independent, specialist domestic violence services for survivors, perpetrators, children and young people that ensure safe separate provision for men and women, and are accessible to deal with all forms of domestic violence.

As a minimum this requires:

- Helpline service (including effective links with national helpline services).
- Refuge, resettlement, access to safe housing options, and a Sanctuary Scheme.
- Independent citywide domestic violence advocacy service, irrespective of perceived risk.



Specialist Domestic Violence Court programme

- Community outreach – individual and peer support for survivors and children.
- Specialist domestic violence group work for survivors and children.
- Specialist domestic violence support services for children and young people growing up with domestic violence and in their own teen abusive relationships.
- Sexual violence support services.
- Programmes for perpetrators and related women's safety services.
- Specialist Domestic Violence Court programme and integrated systems across other court services, including support for survivors using the criminal, civil and family court services.
- Multi-agency risk management systems for survivors perceived to be high-risk of homicide.
- Methods of ongoing involvement and feedback from survivors/service users.

Core Business:

- Agreed recording and reporting against citywide minimum data sets on domestic violence within and across partner agencies.
- Adherence to national minimum standards for domestic violence services.
- Compliance with statutory, legislative and good practice requirements in relation to domestic violence, including forced marriage, female genital mutilation and safeguarding adults and children.



Report of the Chief Executive

Commentary from Members' Workshops on the Domestic Violence Intelligent Commissioning Framework

The notes include remarks from the Community and Voluntary Sector Forum representative.

- Understand the importance of focusing on early identification and prevention at the same time as managing high-risk cases.
- Members acknowledged and confirmed their understanding of the various forms of domestic violence, including financial and psychological abuse
- Employers (including within public sector) need to understand the impact of domestic violence on employees: managers in the council need to have increased awareness of the policy and how to respond
- Important to involve and raise awareness within a wide range of partnerships and functions, including the Healthy Schools Programme, Housing Partnerships and Academies
- Work in schools and with all children is very important to change attitudes and assumptions that domestic violence and abusive relationships are acceptable and to help prevent domestic violence in teenage relationships.
- Request more information about the help available for children living with DV and for teenage girls in an abusive relationship
- Acknowledged lack of information about domestic violence issues for carers although evidence that there are particular risks for households with a family member who has a disability
- View is that GPs need to improve responses to DV locally. This is often a first point of contact for victims and perpetrators. Consider a system for ensuring GPs are trained and supported to ask questions about DV for victims and perpetrators, to be confident in responding to patients who disclose, and know how to refer to specialist DV services and to have information in GP practices about the services and help available.
- Importance of integrated commissioning for domestic violence and mental health commissioning, including approaches which deal with behaviours of perpetrators
- Acknowledged the particular effectiveness and cost benefits of the Family Intervention Programme
- Specialist DV services, including work with perpetrators to stop them doing this again are very important and need to be maintained. Many

third sector organisations have skills which they can contribute to dealing with domestic violence: can take on roles which include as 'trusted friends' particularly in LGBT and BME communities

- Local communities need greater awareness: we need publicity campaigns with the message that domestic violence is unacceptable, and where to get help (one number point of contact: through the local helpline: should be more widely known).
- More publicity is needed about the numbers affected by DV, how it impacts across many other areas of work and the cost to the city. Members were shocked by the high prevalence (eg nearly 11,000 women experiencing Dv last year)
- Members need an easy to use information sheet explaining where people can go for help, if someone comes to them to get help for DV.
- Favoured the co-ordinated community response model diagram which shows how lots of services are already involved with victims and perpetrators and children.
- All partnerships and services need to do something about domestic violence: it's wider than a criminal justice issue. Minimum service provision should be sought, including family support packages and across joint commissioning of adults and children services
- Fully agreed that high quality responses required at point of service delivery and that achieving this would not necessarily be at a high cost to services

Subject:	Development of Transport Model		
Date of Meeting:	7 April 2011		
Report of:	Strategic Director, Place		
Contact Officer:	Name:	Tom Campbell	Tel: 29-3328
	E-mail:	tom.campbell@brighton-hove.gov.uk	
Key Decision:	No		
Wards Affected:	All		

FOR GENERAL RELEASE**1. SUMMARY AND POLICY CONTEXT:**

- 1.1 As one of the Council Leader's '10 in '2010' priorities set in January 2010, significant work has been undertaken during 2010/11 in developing a new computer-based transport model for the city. The model will provide a consistent and accurate basis on which to assess the potential effects of changes to road layouts, changes in policy approaches and the wider implications of major transport projects or development proposals. Outputs from the model will help inform and assist decision-making on key issues by forecasting the likely effects of change, both now and in the future, by indicating how travel patterns could change and how the transport network as a whole will operate.

2. RECOMMENDATIONS:

- 2.1 That Cabinet notes the progress made in developing the new transport model for the city

3. RELEVANT BACKGROUND INFORMATION/CHRONOLOGY OF KEY EVENTS:

- 3.1 The development of a new transport model for the city has been undertaken to help achieve a number of benefits for the city. These include :
- Using the survey information that has been collected with other data to create the model and help the council better understand travel patterns in the city.
 - Testing the potential effects of transport schemes and measures, such as junction improvements or road closures for special events, in advance of their implementation.
 - Providing a consistent basis for the council and developers to test the potential impacts of new developments or policies to ensure that the transport effects are understood and minimised, when required. For example, the council can make use of the model to assess proposed major projects, such as the new Brighton Centre. Developers would be required to pay for the costs of appropriate changes to the model to undertake any tests of their own proposals that the council may require. These changes would be agreed with the council. This will also provide a potential cost saving to the council as

any analysis of a developer's model that may be required to assess its accuracy, would not be necessary.

- Providing a robust assessment tool will also help the council to bid for external funding and secure further investment opportunities for the city.

3.2 A transport model consists of a number of complex, computer programs and data input files that can enable forecasts of likely changes in human behaviour and therefore travel patterns. These outputs are primarily based on the cost and time of using different forms of transport and, for example, will indicate if drivers would take an alternative route if they encountered queues and delays to their journey, or if an alternative form of transport would provide a quicker and/or cheaper journey.

3.3 The input data for the model come from a number of standard sources, such as census-based statistics, as well as more local data and surveys from across the city in order to ensure the model is accurate and robust. These data have helped to create a number of the different elements, that when combined, enable the model to produce a number of different outputs for the 'base year' of 2010.

These elements include:

- The highway network with junction layouts;
- The public transport network, including bus services;
- Zones of existing development and for future development; and
- Trip matrices with origins and destinations of journeys.

3.4 Following a review of the council's modelling requirements, the transport consultancy JMP were commissioned in June 2010 to develop the new model. The 'construction' of the model is now nearing completion. It will then need to be calibrated to check it will provide accurate outputs, and then validated to ensure it fulfils Department for Transport guidelines for such models. The work required to finalise the initial 2010 'base year' model should be fully completed in April 2011 and the model will be available to be used in May 2011.

4. CONSULTATION

4.1 There has been no formal public consultation carried out regarding the transport model. However, a significant number of surveys were undertaken to ensure that adequate and robust data and statistics were available to use as input to the computer programs which form transport model. Some involved collecting data from residents. These surveys included:

- Roadside Interviews
- Household Surveys
- Traffic and cycle counts
- Public transport counts
- Car Park surveys
- Journey Time surveys.

5. FINANCIAL & OTHER IMPLICATIONS:

Financial Implications:

- 5.1 As part of the budget setting process for 2010/11, £500,000 was identified to provide a new computer-based transport model for the city, enabling a range of potential improvements to the city's transport infrastructure to be assessed.

Finance Officer Consulted: Karen Brookshaw Date: 16/03/11

Legal Implications:

- 5.2 There are no legal implications associated with the development of the transport model.

Lawyer Consulted: Elizabeth Culbert Date: 21/03/11

Equalities Implications:

- 5.3 There are no equalities implications associated with the development of the transport model.

Sustainability Implications:

- 5.4 The model will provide the opportunity to assess the contribution of different transport measures or land-use changes to the council's sustainability priorities.

Crime & Disorder Implications:

- 5.5 There are no crime and disorder implications associated with the development of the transport model.

Risk & Opportunity Management Implications:

- 5.6 There are no risk and opportunity management implications associated with the development of the transport model. .

Corporate / Citywide Implications:

- 5.7 The model will be used to assess the citywide transport implications of proposed transport measures and schemes, changes in transport policy and new developments.

6. EVALUATION OF ANY ALTERNATIVE OPTION(S):

6.1 Do Nothing

The transport model is considered essential to allow assessment of potential transport schemes, proposed developments, and land use strategies. Without a model, the council would have a less robust and consistent basis for decision-making and less understanding of the likely implications of making changes to the transport network, or of increases in movement and activity.

6.2 Develop an alternative type of model

The specification of the model has been designed to comply with government guidance, thus allowing it to be used to support any future major transport scheme business case, especially if the scheme required government funding.

7. REASONS FOR REPORT RECOMMENDATIONS

7.1 To notify the Cabinet of the progress that has been made with the development of the model during 2010/11.

SUPPORTING DOCUMENTATION

Appendices:

None

Documents in Members' Rooms

None

Background Documents

None

Subject:	Asset Management Fund 2011-12		
Date of Meeting:	17 April 2011		
Report of:	Strategic Director, Resources		
Contact Officer:	Name:	Angela Dymott	Tel: 29-1450
		Nigel McCutcheon	29-1453
	E-mail:	angela.dymott@brighton-hove.gov.uk	
		nigel.mccutcheon@brighton-hove.gov.uk	
Key Decision:	Yes	Forward Plan No: CAB21502	
Wards Affected:	All		

FOR GENERAL RELEASE**1. SUMMARY AND POLICY CONTEXT:**

- 1.1 The Asset Management Fund (AMF) 2011/12 is a capital fund to support property improvements, property related Health & Safety requirements and access improvements under the Disability Discrimination Act 1995. It forms part of the Capital Strategy 2011/12 along with the Strategic Investment Fund (SIF) of £0.5 million and the ICT Strategy Fund of £0.5 million. The AMF 2011/12 consists of a budget of £1.0 million funded from capital receipts
- 1.2 This report should be read in conjunction with the previously agreed Accommodation Strategy – implementation update Cabinet Report of 9th December 2010 and seeks approval for the £0.5 million balance of the 2011/12 allocation.

2. RECOMMENDATIONS:

- 2.1 That Cabinet approves the recommended remaining allocation of AMF bids totalling £0.5 million, as detailed in paragraph 3.3 of this report.

3. RELEVANT BACKGROUND INFORMATION/CHRONOLOGY OF KEY EVENTS:

- 3.1 The AMF is managed and administered by Property & Design and relates to property related works or improvements to council properties that address three key areas:
- 1) General property improvements (not covered by planned maintenance or other funding streams)
 - 2) Equalities Act 2010
 - 3) Health & Safety Property related legislation
- 3.2 Bids are normally sought annually from commissioners/delivery/support units, that are then evaluated and recommendations made for the ones to be implemented. However, £0.50 million of the 2011/12 AMF allocation has already

been approved in the Cabinet report of 9th December 2010, to part fund the Corporate Accommodation Strategy relating to the relinquishing of the lease on Priory House in 2011 and the re-location of services and staff to Bartholomew House.

3.3 The proposed overall AMF allocation is as follows:

Description	Cost £
1. Property Improvements	
Corporate Accommodation Strategy: Priory House/ Bartholomew House (<i>agreed 9th December Cabinet 2010</i>)	500,000
Brighton Town Hall New Fire Evacuation lift	250,000
2. Equalities Act Improvements	
Rolling programme of access improvements to corporate buildings	115,000
3. Health & Safety Property Related Legislation	
Asbestos Management	25,000
Legionella Management	40,000
Fire Risk Assessment Works – on going programme	70,000
TOTAL	1,000,000

3.4 Details of the individual recommendations are as follows:

1) Property Improvements

Corporate Accommodation Strategy: Priory House/Bartholomew House

The Cabinet reports of 14th January 2010 and 9th December 2010 detailed proposals to relinquish the lease of Priory House in 2011 and re-locate services and staff to Bartholomew House. In order to do this property improvements are being carried out to Bartholomew House to create a new ground floor customer service centre, combining customer facilities currently provided in Priory House and around Bartholomew Square, plus the refurbishment of the first and fourth floors to re-locate staff.

Provision of Fire Evacuation Lift at Brighton Town Hall

The existing lift at Brighton Town Hall is in need of replacement and cannot be used in the event of a fire. This restricts occupancy and in particular prevents disabled users from using the Council Chamber. It is therefore proposed to install a fire evacuation lift which will mean that disabled occupants can safely be evacuated in the event of fire.

2) Equalities Act (2010) Improvements

Rolling programme of access improvement works

This bid will contribute towards a rolling programme of access works being carried under the previous Disability Discrimination Act (DDA)1995, now covered under the Equalities Act 2010, as required by the council's prioritised access surveys.

Work is proposed to the following buildings:

- Mile Oak Football Ground – access and perimeter path
- Bartholomew House new accessible WC
- Buildings used as polling stations eg portable ramps

3) Health & Safety Property Related Legislation

Asbestos requirements

On going surveys and asbestos re-inspections are required to update the corporate Asbestos Register and fund the annual cost of the asbestos section of the corporate 'Safety Online' which is the council's software system for managing all health and safety building related issues.

Legionella Works (L8)

On going works are required to council properties to ensure the water management of the council's property portfolio is meeting the requirements of the Approved Code of Practice – HES-L8 to prevent the occurrence of legionella in installed equipment and water systems.

Works are planned to be carried out to Brighton Centre, Brighton Town Hall, Portslade Town Hall, Preston Manor, St Richards Church and Community Centre, Stanmer Park North and South Pavilions, Westdene Barn Pavilion Happy Valley Pavilion, Madeira Hall, Cornerstone Childrens Centre, East Park Pavilion, St Ann's Well Café

Fire Risk Assessment Works

This bid will contribute towards a prioritised rolling programme of works to council properties following Fire Risk Assessments of council properties. Various works have been identified and this bid will allow the highest priority works to be completed in accordance with the Regulatory Reform (Fire Safety) Order 2005.

Improvements are planned to be carried out to Brighton Town Hall, Wayfield Avenue Residential Home, Knoll House, Connaught & Albany Day Centres, 18 Talbot Crescent, Denmark Villas, Hillside School, Connaught School, Queens Park Primary School.

4. CONSULTATION

- 4.1 There have been detailed consultations with staff, unions and other parties relating to the proposals.

5. FINANCIAL & OTHER IMPLICATIONS:

Financial Implications:

- 5.1 The Capital Resources and Capital Investment Programme 2011/12 approved at Council on 3 March 2011 included the allocation for the Asset Management Fund (AMF). If the allocations in this report are approved they will be incorporated into the 2011/12 capital programme and revenue budget.
- 5.2 The works to Bartholomew House as part of the Accommodation Strategy will enable the lease on Priory House to be surrendered with consequential revenue savings and these were detailed to Cabinet in the report dated 9th December 2010.
- 5.3 Under the International Financial Reporting Standards (IFRS) certain expenditure formerly treated as capital expenditure is now required to be treated as revenue expenditure. Costs associated with repairs and maintenance that do not add value to an existing asset should not be capitalised and will be incorporated into

the revenue budget. This will include elements within the AMF associated with Health and Safety Property Related Legislation costs detailed in Appendix A. The overall resources for the AMF remain the same but they will be accounted for within both the capital and revenue budgets.

- 5.4 It should be noted that there is no provision to meet additional revenue costs arising from any schemes and delivery/support units should plan to meet any such cost from within their own budgets

Finance Officer Consulted: Rob Allen

Date: 17/03/11

Legal Implications:

- 5.5 The proposed works fulfil legislative requirements under Health & Safety law, including the new Regulatory Reform (Fire Safety) Order 2005 and requirements in relation to the control of Legionella.
- 5.6 The works proposed under the Equalities Act 2010 improvements assist the council to meet its obligations under that Act."

Lawyer Consulted:

Elizabeth Culbert

Date: 17/03/11

Equalities Implications:

- 5.7 The provision of on going access works under the rolling programme will assist in the council in meeting requirements under the Equalities Act 2010. Provision of the fire evacuation lift at Brighton Town Hall will make the building more accessible. The corporate Accommodation project has been subject to a full Equalities Impact Assessment.

Sustainability Implications:

- 5.8 There will be reductions in carbon emissions at Bartholomew House by using low energy fittings and additional insulation will be incorporated in the roof to reduce heat loss.

Crime & Disorder Implications:

- 5.9 The works at Bartholomew House will include Environmental Improvements to Bartholomew Square, including the removal of the existing colonnade, which in previous years has been the focus of anti social behaviour.

Risk and Opportunity Management Implications:

- 5.10 Where works are to be carried out, each commissioner/unit responsible will undertake risk assessments and apply CDM (Construction & Design Management) Regulations where applicable

Corporate / Citywide Implications:

- 5.11 The works at Bartholomew House make better use of civic accommodation in line with the Corporate Accommodation Strategy and will improve customer access to council Services.

6. EVALUATION OF ANY ALTERNATIVE OPTION(S):

- 6.1 Failure to improve the council's main office accommodation, address property related access obligations under the Equalities Act 2010 and property related Health & Safety legislation would increase council risks and liabilities, inhibit service delivery, may lead to a negative perception of the council, reduce the value of our assets and prevent fulfilling the council's priorities, aims and objectives as stated in the Corporate Property Strategy and Asset Management Plan 2008-2011.

7. REASONS FOR REPORT RECOMMENDATIONS

- 7.1 To approve the remaining balance of the AMF financial allocation and the recommended bids as detailed at paragraph 3.3 and Appendix A for property improvements, access requirements under the Equalities Act 2010 and property related Health & Safety requirements for 2011-2012.

SUPPORTING DOCUMENTATION

Appendices:

1. Appendix A – Summary of Bids

ASSET MANAGEMENT FUND 2011-2012

SUMMARY OF BIDS

Bid Ref	Bid Classification	Description	AMF BID REQUESTED £
Property Improvements			
1	B+C+D	Corporate Accommodation Strategy: Funding for improvements to Bartholmew House and other subsidiary buildings agreed at Cabinet 9th December 2010	500,000
2	C+D	Brighton Town Hall New Fire Evacuation Lift	250,000
DDA Improvements			
3	A	Rolling Programme of access improvements as required by corporate access surveys under the Equalities Act 2010	115,000
Health & Safety Property Related Legislation			
4	A	Asbestos Management	25,000
5	A	Legionella Management	40,000
6	A	Fire Risk Assessment Works	70,000
Totals			1,000,000

BID CLASSIFICATION:**A: Statutory****B: Sustainability****C: Building Efficiency****D: Public Service Improvement**

